

**AFCEA Tampa – St Pete Chapter  
Executive Committee Meeting Minutes  
15 Jan 2009**

Meeting was held at the South Westshore Green Iguana on Westshore Blvd prior to the Young AFCEAN gift wrapping meeting. Members in attendance:

Col Gallagher	Capt Stepp	Nadya DuPontbriand
Mary Allison Yourchisin	Wendy Manning	Doug Darland...
Toni Galayda	Trish Moore	
Karla Jund	Carl Bass	
Dale Hempel	Greg Emmons	
Deborah Rose	Mark McKim	

**OLD BUSINESS**

TechNet preparations

**COMMITTEE REPORTS**

1. Key Reports

- Secretary
  - Review minutes of the last meeting
  - Model Chapter of the Year for 2008 – DONE
  - Chapter Annual Report preparation (**Due March 09**)
  
- Treasurer
  - Status of funds
  - Review 2009 Budget (**reforecast- increased revenue by \$12k**)
  
- Programs Committee
  - Speakers
    - February – **Chris Argo J6**
    - March – **NO LUNCHEON due to TechNet**
    - **April- TBD**
  - With 30-50 no shows/month, people aren't paying therefore the chapter will now consolidate all reservations online via credit card payment. Walk-ins can still pay cash at door

2. Standing Committees

- Awards Committee
  - Model chapter of the year for 2009 (**due March 09**)

- Need to buy more AFCEAN of the Month award blanks (already purchased)
  - Corporate Membership Committee
  - Membership Committee (Carla, invoicing is way ahead on getting paid from last year b/c of the ability to do it online(by Feb 1<sup>st</sup>))
    - Membership drive (need more name tags,
    - Model chapter goal status- must meet 70% retention, annual report due in March 2009
    - Publicity Committee Carl Bass (Sr.) and Carol Schweitzer(Deputy) - EVERY month input needs to be put in
    - Signal Articles (local contact is Rita Boland)- there is a cut off date to get it in
  - Scholarship and Education Committee: (Mark McKim and Greg Emmons)
    - Teacher grants (Focus is on Science grants, Hillsborough and Pinellas), Working with Elementary Tinker program. Should have recommendation by end of month
  - Small Business Committee (Hunter Trice and Trish Moore)- article written and picture in. Nelson Escribano will be getting a check in from the 6<sup>th</sup> CONS- ahead of schedule with TechNet
  - Young AFCEANs (Capt Stepp and Wendy Manning-backfilling for Jen Huntsman) Operation Helping Hand (OHH)
    - Report on West Point Ethics event (Huntsman, Craig is following up on drafts)
3. Special Committees
- Web Site- Jay Rose is watching budget, it does cost every time we make a change or add things to the site
  - TechNet -golf, end of Dec will be done in order to allow signups/RSVPs online- this will be tracked and tested and the plan is to have it live by January 1<sup>st</sup>- capture money and information. Progress is continuing.
4. Wrap-up
- 2VP (Capt Craig Stepp)
  - 1VP (Billy Hogan/ Brandt Cosgrove)
  - Chairperson at Large (Nadya Depontbriand)
  - Regional VP (Lou Ramos)
  - Chapter President (COL Gallagher)
- Exec Meetings won't be taking place after the luncheon's anymore due to complaints and time constraints. They will take place the last Thursday of the month from 11:30- 1:00 most likely at the O Club (TBD).

## New Business (15 Jan 09)

1. Key Reports
- Secretary

- Review minutes of December Meeting.
- Treasurer
  - Status of funds and 2009 budget planning required
- Program Committee
  - Mark Christensen/ **NEED Side-Kick**
    -
  - January luncheon discussion/issues
  - **February** luncheon planning
- Upcoming speaker listing
  - Feb
  - March
  - April

## 2. Standing Committees

- Publicity Committee – N/A
  - Carl Bass/ Carol Schweitzer
    - Sent Dec luncheon
    - Mark C will be sending them both the bio, etc of guest spkr before the meeting in order to get everything submitted monthly
- Awards Committee
  - Billy Hogan/ Mike Deacy
    - Nominations will be sent directly to one person and then voted upon by executive committee
    - Every nominations has to be accompanied with a write up
- Membership Committee
  - Dale Hempel/ Deborah Rose/ Cindy Brown
    - Free for Young AFCEAN's
- Scholarship and Education Committee
  - Mark McKim/ Greg Emmons
    - Has Pinellas on board and is working toward acquiring Hillsborough and Manatee
    - Will need a team of 5-6 people (team) to help rate the scholarship entries
    - Awarded in May
- Volunteer Coordinator Committee
  - Doug Darland.....
    -
- Information Management/ Web Portal Committee:
  - Jay Rose/ **NEED Side-Kick**

- 
- Corporate Membership committee
  - Karla Jund/ Bob Walton
    - National Sponsors- mail certificates of appreciation/picture to Signal
    -
- Young AFCEANs
  - CPT Wendy Manning/ CPT Jennifer Huntsman (deployed)/ CPT Craig Stepp
    -
- Small Business Committee
  - Hunter Trice/ Trish Moore
    -
- Chairperson at Large
  - Nadya DePontbriand/ Gilda McKinnon
    -
- Regional VP
  - Lou Ramos
    -

#### Special Committees

- TechNet 2008 concept discussion