

AFCEA Tampa- St Pete Chapter
Executive Committee Minutes- Aug 23, 2007 (11:30 AM to 1:00PM)

Attendees: Col R. Davis, Juli Kellogg, Lou Ramos, Mark McKim, Jay Rose, Brandt Cosgrove, Marc Arrendale, Dale Hempel, Karla Jund, Pat Guarneiri

1- Model Chapter Goals Update (Col Davis)

Goals were submitted to AFCEA International for 2007 (Late)

ACTION: (all committee chairpersons) Monthly review of progress to goals

2-Status of Chapter Website (Jay Rose)

Phase 1- Cutover to new hosting environment (complete)

Phase 2- New Website Design (complete)

Phase 3- RSVP Process (pending cost analysis from Sereo Partners/ Committee Review)

Phase 4- Implementation of online payment (In Process)

ACTION: (Jay Rose) Follow up to Phase 3 (cost to chapter)

(Jay Rose) Date for website functionality DEMO to chapter

Comments (from Brandt)

New Protocol for handling cash (split into raffle \$ and lunch \$)

Result- Realization that better \$\$ tracking is needed (too many unpaid lunches)

- Once website enhancements are complete this can be better tracked
- With full RSVP List (from website)- more complete system for check in

3- Chapter Property (Mark McKim)

List sent out and reviewed by exe committee – Complete

ACTION: (Carl Bass)- Present Quote to committee for a new laptop

4- Comprehensive Annual Schedule (Key Events, meeting, etc) –**SECRETARY**

B. Dahlmann has withdrawn from exe committee due to work constraints

New Secretary “Nick” Nicknadarvich- term starts w/ new elections or ASAP?

ACTION: (Col Davis)- Confirm time line for new secretary (Nick)

(Secretary)- Will provide list of events to Col Davis

5- Discussion of Corporate Sponsor Billing for 2008

ACTION (C. Bass): Tabled until Sept 2007 (Treasurer not present)

6- Monthly Lunch Speakers (Programs Committee)

September- None Committed

Oct – None Committed

Nov- None Committed

Dec- Annual Holiday Lunch

Jan 2008- Mitre (may be flexible to move- but in 2008)

**Many pending speakers for these events, but no formal commitment

ACTION (ALL): Find Speakers for open spots

(Mark McKim)- Follow up with speaker from Tampa Bay Bucs

GOAL: 4 month advance of commitments for speakers

7- Dual Lunch with AFIO (Assoc for Intelligence Officers)- Pat Guarnieri
Bill Nelson possible lunch speaker for joint event (October)

ACTION (P. Guarnieri): Commitment for October for Senator B. Nelson (FL) ??
If yes, then this needs to be submitted thru FORMAL command for arrangements,
handling of the Senator and staff, etc.

ACTION (P. Guarnieri): Commitment from AFIO for join lunch??/ Other
arrangements?

8- Discussion Chapter Logo Shirts

ACTION (B. Hogan): Tabled until Sept 2007

COMMITTEE REPORTS:

Secretary: Aug 2 notes were taken by WHOM?? / Need to be reviewed by committee
Aug 23 notes taken by K. Jund (Submitted to R. Davis/ B. Hogan on 8/24)

Treasurer: Tabled until Sept 2007 (C. Bass not present)

ACTION (C. Bass): Update Status of funds and 2008 budget planning

Programs: Brandt Cosgrove

August Lunch Feedback – See above (re: website improvements)

Sept Lunch Planning- **NEED SPEAKER**

Holiday Lunch Planning-

Discussion was held regarding providing a “take away” for AFCEA members (ie- holiday
ornament, etc)

*Decision- All efforts will go toward Hope Children’s Home- No takeaway will be done

ACTION (J. Huntsman/ J. Kellogg): During Oct YOUNG AFCEAN Event, work
with Hope Children’s Home to set up Dec Lunch/ Coordinate with BRANDT
COSGROVE (Programs Comm)

Lunch Seating: Head Table (Obtain more military involvement)

Sr Military at MacDill should be assigning someone to head table (from each
command- SOCOM, CENTCOM, DISACENT, DISASOC, SOCCENT, JCSE and 6th
Comm.

ACTION (Col Davis): Will Provide Brandt with e-mail list of Sr. Leadership

GOAL: To have 1 member from all groups noted above at head table (each month)

SPECIAL COMMITTEES:

TechNet 2008 Concept Discussion: Tabled until Sept 2007 (not present)

ACTION (B. Hogan): Follow up information re: AFEI (Partner up on Spring 2008 event?)

Nominating Committee (M. Deacy by proxy)

M. Deacy has agreed to chair this committee

Needs additional nominees and support for nomination committee

ACTION

(D. Hempel): Follow up with M. Deacy to get write up and time line for nominations, elections, etc

(M. Deacy)- Create Write up and time line and provide in e-format to Jay Rose

(Jay Rose) – Have this information posted on local website.

(Brandt Cosgrove) Add Nominations and Election Information to Sept Agenda.

STANDING COMMITTEES:

Publicity (P. Guarnieri)

2 months of events (Pelican Chapter) covered in CURRENT SIGNAL Mag.

Awards Committee: Nick (not present)

ACTION:

(Nick Nicknadarvich)- Provide Write up for AFCEAN of Month to Jay Rose

(Jay Rose)- Post AFCEAN of month info on website

(ALL)- July and August Nominations Requested

(Lou Ramos)- Provide some examples of reverse engineering for awards committee chairperson (use International Awards criteria to create AFCEAN of month), then you should have lots of nominees for the International Awards.

Membership Committee: Dale Hempel

Currently 599 members

Annual Membership Drive- Nov

ACTION (D. Hempel): Follow up strategy for Nov Membership Drive.

Incentive to recognize most new members, etc??

Scholarship and Education: Marc Arrendale

1 receipt of scholarship from Pinellas Co has not claimed funds

Marc was contacted by Pinellas Education Assoc – what to do with funding?

Voted and Seconded to have Pinellas Education Fund return funds to Pelican Chapter.

2008 Scholarships- 1 additional of \$1000 – Voted and agreed by committee

ACTION (Marc): Contact Pinellas Education Foundation and have them return funds to AFCEA.

Corporate Membership: Karla Jund

30 Table Sponsors

19 Full Table / 11 Half Table

1 Delinquent Sponsor- Check was sent to INTERNATIONAL Instead

ACTION (Karla): Follow up with Fortress Technologies 2007 Payment

Young AFCEANS- (J. Kellogg)-

Oct event with Young AFCEAN's

Small Business- Jim Slagle

- Tabled until Sept 07- Chairperson not present

Chairperson at Large – Nadya

- Tabled until Sept 07- Chairperson not present

RVP (Lou Ramos) – General Comments

“Young Up” Organization

ACTION (J. Huntsman/ J. Kellogg): Suggestions for events that would attract younger members (Present Sept 2007)

MILCON- Oct 28- 31 (Orlando, FL)- Mark your calendar

Steering Committee (for events)

ACTION (R. Davis and L. Ramos): meet off line to discuss steering committee ideas):

ACTION (L. Ramos) : Swear in Col Davis as President in Sept Meeting

ACTION: (Brandt) : Add Col Davis Swearing in to September Agenda.

Adjourn