

**AFCEA Tampa – St Pete Chapter  
Executive Committee Meeting Minutes  
Mar 2010**

**OLD BUSINESS**

**1. Action Items from Minutes Report**

<b>What</b>	<b>Who</b>	<b>When</b>
1. Contact 6 <sup>th</sup> Squadron to speak at a AFCEA Luncheon and AFCEA will support them with the promotion of the 6 <sup>th</sup> Squadron's tech expo	Carol Schweitzer / Jay Rose	
2. Recruit Young AFCEAN's for the role of Education/Scholarship	MA/Manning	
3. Follow up with Mark McKim to ensure the Scholarship Committee has validated the criteria qualification selection of awardees.	Bob Walton	
4. Turn in all receipt for payment to Maureen Fuller.	Everyone / Maureen Fuller	On-Going
5. Send an email to Kirk Churchwill to speak at an AFCEA Luncheon		
6. Looking for raffle sponsorships for each luncheon, see Karla Jund. Sponsorship increased to \$50	Everyone / Karla Jund	On-Going
7. Need nominations for AFCEAN of the Month, send to Billy Hogan	Everyone / Billy Hogan	On-Going
8. Need help with volunteers writing and submitting articles for each month. Need to get ahead of the two-month lag to submit more current news. Please see Carol Schweitzer.	Everyone / Carol Schweitzer	
9. Recommend a conference call with COL Turner and AFCEA International about LandWarNet.	Brandt Cosgrove	
10. Will get an email out to the volunteers to develop a directory of the small businesses in the Pelican Chapter.	Hunter Trice	
11. Re-designing the Web-site so if there is anything that anyone feels could be better	Everyone / Jay Rose	

please contact Jay Rose.		
12. Need a volunteer to be a backup for the Website to handle the administrative activities of the Website, see Jay Rose if interested.	Everyone / Jay Rose	
13. Install the New Officer at the April luncheon.	Mike Deacy	April 15, 2010

## 2. Motions from Minutes Report

Motion Proposed	Approved / Rejected
1. Motion to Install the New Officers at the April Luncheon and Mike Deacy to conduct the induction ceremony. All Agreed.	Approved

## COMMITTEE REPORTS

### 1. Key Reports

- **Secretary (MA)**

- See notes of last meeting (March minutes)
- MA collected business cards from volunteers with their preferred area of support
- Organization (NCSI) is requesting us to advertise the 6<sup>th</sup> Squadron's tech expo in Apr - one year we supported it by sending out info to our AFCEA list and one year we did not.
  - **1-It was agreed upon to approach 6<sup>th</sup> Contracting to participate in speaking at one of the AFCEA luncheon for AFCEA to promote the 6<sup>th</sup> Squadron's tech expo, (Carol Schweitzer/Jay Rose) action.**
- LandWarNet volunteer chair – Trisha Moore
- **\*we need to reference monies being raised toward scholarships!\***
- **Young AFCEAN's first year free, keep promoting this at every luncheon**

- **Scholarship and Education Committee (Mark McKim)**

- Status of applications: Final results of student applications by Sunday, Mark indicated in an email he will send to everyone the top 10 list early next week for approval. Scheduled ceremony for May to allow time to notify the students.
- **1 Follow up with Mark to ensure the Scholarship committee has validated the selections and qualification criteria (Bob Walton) action.**

- **Treasurer (Maureen Fuller)**

- March financials
- Every corporation has paid
- Only revenue coming in now is on-line through the luncheons with the exception of LandWarNet from here on out.
- Bookkeeper has all the information for taxes.
- 1Anyone with receipts please give to . (everyone's) action.

- **Programs Committee (Mark Christensen)**
  - **Speakers**
    - April- 1<sup>st</sup> choice: Gen Donahue, 2<sup>nd</sup> choice: Data Center Thermal Mgmt speaker
    - May- (?)
    - June – confirmed Mr. Ken Jacobs, Pinellas County Public Works Transportation
    - July – request Mr. John Dubia (AFCEA International) in prep for LandWarNet.
    - Aug – request Mr. John Burger (J3 speaker)
    - **1-request 6<sup>th</sup> Contracting to speak at an AFCEA luncheon (Carol Schweitzer/Jay Rose) action.**
    - **1-Send an email to Kirk Churchwill (sp?) to speak at an luncheon, ('s) action.**
    - Could request Deloitte to speak to topics: 1) Anti Money Laundering 2) Commercial Intelligence & how it is affecting our war fighters, see Carol Schweitzer.

## 2. Standing Committees

- **Awards (Billy Hogan)**
  1. Intelligence Awards due in March, Technology Awards due in April; where are we?
  2. International Awards discussion– Education Awards - “Use of IT in Education”, “Distinguished Service to Education” – planning for 2010
  3. **1Nominations for AFCEAN of the Month, we need!!!! (Everyone) action**
- **Corporate Membership Committee (Karla Jund)**
  - At full capacity with full payment **till December 2010**
  - **2 Corporations are on the waiting list**
  - **1Looking for raffle sponsorships for each luncheon, sponsorship fee is \$50 (everyone) action.**
- **Membership Committee (Dale Hempel/Cindy Brown)**
  1. Members, down to 685 members since the AFCEA Technet, will pick up with LandWarNet
  2. What are you doing to drive membership?
- **Publicity Committee (Carol Schweitzer/Carl Bass)**
  1. Update on submittal process?
    - Submitted 's award piece
    - **1-Need help with volunteers writing and submitting articles for each month. Need to get ahead of the two month lag to submit more current news. (Everyone) action.**
    - **1-Recommend a conference call with COL Turner and AFCEA International about LandWarNet. (Brandt Cosgrove) action.**
- **Small Business Committee (Hunter Trice)**
  - Nice to have the call for volunteers and appears many want to support the Small Business committee, now the action to brain storm in creating a directory for small businesses.
  - **1-Will get an email out to the volunteers to develop a directory of the small businesses in the Pelican Chapter. (Hunter Trice) action.**
  - Looks like AFCEA International will not do a Small Business Workshop at the LandWarNet conference, recommend doing a Match Maker activity
- **Young AFCEANs (MA/Huntsman/Manning)**
  1. Active Duty STILL needs to get more engaged as well as Leadership from the SR NCO, Enlisted, COMMS Squadron, Jr members, JCSE, all 40 and under
  2. Working on the next professional development event- MCS of Tampa facility tour on 14APRIL

3. Held social for YA at Bar Louie 10 FEB
4. We will need to get others involved with Science Fair judging, YA scholarships, Send YA to conferences
- 5. 1-Need a Young AFCEAN to support the Scholarship committee (MA/Manning) action**
6. Young AFCEAN are focused in 4 different areas:
  - Professional Development
  - Community Service
  - Recruiting
  - Education & Scholarships

### **3. Special Committees**

- Web Site (Jay Rose)
  1. Re-designing the Web-site so if there is anything that anyone feels could be better please contact Jay Rose. (Everyone) action.
  2. Need a volunteer to be a backup for the Website to handle the administrative activities of the Website, see Jay Rose if interested. (Everyone) action.

### **4. Wrap-up**

- **2Motion to Install the New Officers at the April Luncheon and Mike Deacy to conduct the induction ceremony. All Agreed. (Mike Deacy) action.**
  - New Officers:
  - President – COL Turner
  - 1<sup>st</sup> VP- Brandt Cosgrove
  - 2<sup>nd</sup> VP – Mary Allison Yourchisin
  - Treasure – Maureen Fuller
  - Secretary – Deborah Rose