

**AFCEA Tampa – St Pete Chapter
Executive Committee Meeting MINUTES
JUNE 2010**

Meeting scheduled to be held at the MacDill AFB Enlisted Club (Surf Club) after the June 24, 2010 AFCEA Luncheon. Members in attendance:

Maureen Fuller	Dale Hempel	Jay Rose
Carl Bass	Lindsey Durant	Brian Murphy
Robert Walton	Mary Allison Yourchisin	Tricia Moore
Tommy Folinus	Mark Christensen	Brandt Cosgrove
Deborah Rose		

OLD BUSINESS

1. **Action Items** for Committee’s from Minutes Report
 - a. **Proposed NEW Approach to reflect Actions items per Committee**

What	Who	When
1st Vice-President Standing Committee’s:	Brandt Cosgrove	Year 2010
1. Publicity	Carl Bass	
2. Small Business	Hunter Trice / Tricia Moore	
A. Volunteers to develop a directory of the small businesses in the Pelican Chapter.	Hunter Trice / Tricia Moore	
B. Coordinate with Nelson for the Oct. SDVOSB conference	Hunter Trice / Tricia Moore	
3. Membership	/ Cindy Brown	
C. Assist Young AFCEAN Professional Development event June 29, 2010 to enroll “new” Young AFCEANS	Dale Hempel	Before June 29
D. Coordinate with Small Business on the SDVOSB conference for membership table	Dale Hempel	Before Oct
4. Scholarship & Education	Mark Kim	
5. AD Hoc Scholarship Program Assessment	Billy Hogan	
E. Proposed to put together an Ad Hoc Committee this summer after the scholarships were awarded to review our entire scholarship program with the intent of conducting an independent assessment. If that independent assessment develops any recommendations on improving the committee goals, objectives, processes or procedures, those would be sent to the Scholarship Committee and the Executive Committee for deliberation and decision.	Brandt Cosgrove	
2nd Vice-President Standing Committee’s:	Mary Allison Yourchisin	Year 2010

**AFCEA Tampa – St Pete Chapter
Executive Committee Meeting MINUTES
JUNE 2010**

What	Who	When
6. Programs	Mark Christensen	
F. Develop ad hoc committee to address LandWarNet with AFCEA International: <ul style="list-style-type: none"> • Volunteers to work with AFCEA Intl <ul style="list-style-type: none"> ○ Registration ○ AFCEA Booth-Jean Bell, Pat Holmes and Shawn McGowen • Financial commitment • Luncheon Marketing Plan <ul style="list-style-type: none"> ○ Registration-collecting tickets (no free lunch for volunteers) • Get notes from Mary Allison on previous LWN meetings 	Robert Walton	By Wed June 30
G. Research Hacker's Hatch conference for Chapter to Sponsor	Mark Christensen	
7. Young AFCEANs	Mary Allison Yourchisin	
8. Corporate	Brian Murphy / Karla Jund	
9. Awards	Michael Deacy / Billy Hogan	
H. Need two more nominations for the AFCEAN of the month.	Mike Deacy	
Special Committee's:	AFCEA Officers	Year 2010
10. Website	Jay Rose	
I. Request all committee chairs update their Web page of the AFCEA Pelican Chapter website.	All Committee Chairs	
J. Follow up with JR Magnetic to co-chair Website	Jay Rose	
11. Golf Tournament	Carl Bass	
K. 25th Annual Pelican Chapter Scholarship Golf Tournament posted on website and scheduled Monday, 2 August 2010.	Carl Bass	Completed
L. Next MTG: July 15, 2010 at 10:30am		
12. AD Hoc Nominating Committee	Michael Deacy	
M. Mike Deacy to lead the ad hoc nominating committee for vote in September, 2010	Mike Deacy	Before September, 2010

2. Motions from Minutes Report

Motion Proposed	Approved / Rejected
1. Proposed Carl Bass to take the lead of the Publicity Chair Committee.	Approved
2. Proposed 1st VP & 2nd VP to work with their Committee Chairs for status updates. Updates will be sent to Secretary to be distributed in AGENDA 5 days prior to Exec Committee meeting. Schedule attached to June 2010 Meeting Minutes-see Appendix A	Approved

**AFCEA Tampa – St Pete Chapter
Executive Committee Meeting MINUTES
JUNE 2010**

COMMITTEE REPORTS

A. Key Reports

• **Secretary (Deborah Rose)**

- See notes of last meeting (May minutes)
- Executive Committee need to asses the Committee 's responsibilities and make recommendations to the President of Chapter how to provide the Committees and Committee Chairs additional support—NEED to ADDRESS!
- Stippoli (AFCEA International) wants to know the current status of corporate table sales and our marketing plan until show time—ticket sales are going well. Will be addressed in Program's AD Hoc committee for LandWarNet conference.
- Received request to host, promote and collect the funds for International Council of Electronic Commerce Consultants, known as the EC-Council (member-base, certification training for Security) Hacker/Halted 2010 USA Conference for Certified Ethical Hackers. Scheduled in October 2010. See email documentation hand out. Will be addressed in the Program Committee action item.

• **Treasurer (Maureen Fuller)**

- Review Financial Report for last month
- Discuss the Budget adjustments, looking for AFCEA Officer to review proposed budget.

B. Standing Committees

1. Publicity Committee (Carl Bass / Carol Schweitzer)

- Have lots of writing to do

2. Small Business Committee (Hunter Trice / Tricia Moore)

- Directory of Small Businesses in the Pelican Chapter
 - No updates

3. Membership Committee (Dale Hempel/Cindy Brown)

- What are you doing to drive membership? Updates?
- Pelican Chapter will have ½ booth for LandWarNet and expect Membership to increase.

4. Scholarship and Education Committee (Mark McKim)

- No updates.

5. AD Hoc Scholarship Program Committee (Billy Hogan)

- No updates

6. Programs Committee (Mark Christensen)

- 160 out of 180 showed up for June luncheon
- \$268 made in June luncheon raffle
- 6 military signed up and 4 attended June luncheon
- Speaker being finalized for July luncheon.
- Still experiencing issues with the AV system.

AFCEA Tampa – St Pete Chapter
Executive Committee Meeting MINUTES
JUNE 2010

- Working to have John Bozeman take over Programs Committee Chair.
- Have set up personnel to take the lead in the following Coordinators roles:
 - o Registration Coordinator
 - o AV Coordinator
 - o Table Coordinator
 - o Raffle Coordinator (need lead)
 - o Speaker Coordinator

7. Young AFCEANs (MA/Huntsman/Manning)

- Jennifer Huntsman and Wendy Manning are struggling to stay involved, Craig Stepp can when he is not deployed, need other active military Young AFCEAN to participate, looking for new recruit in JCSE.
- Next PD event end of June 29,2010 then a social/recruiting event in early July

8. Corporate Membership Committee (Brian Murphy/ Karla Jund)

- No updates

9. Awards (Mike Deacy/Billy Hogan)

- International Awards discussion– Education Awards - “Use of IT in Education”, “Distinguished Service to Education” – planning for 2010.
- Nominations for AFCEAN of the Month, we need two more!!!! (Everyone) action.

C. Special Committees

- Web Site (Jay Rose)
 - Going to love the new website!
 - Still seeking Committee Chairs to clean up their perspective web page, update the information and coordinate it with Jay Rose.
 - o Have received inputs from Young AFCEANs (Mary Allison), Membership (Dale) and Small Business (Hunter and Karla). New Template has been drafted and approved by the Web Coordinator and should be released within next couple of weeks. New functionality to be implemented based on level of effort, costs and feasibility.
 - o MA referred JR with Magnetic.
 - o Trained a Ronald from TechSherpa 6 weeks ago but have not heard back from him; not sure if he is still interested or if I am just a poor trainer. JR from Magnetic has expressed an interest; need to speak with him. Still an outstanding backfill.
- Golf Tournament (Carl Bass)
 - 25th Golf Tournament scheduled August 2, 2010.
 - o Event posted via Website
 - o Volunteers are being coordinated by Tricia Moore,
 - o Campaign on-going, calling each company to participate (coordinate activity with Brian).
 - 1st year running Golf Tournament without AFCEA International, will be rough but will learn through this experience.

D. Wrap-up

- Anything additional to add? Nothing else was added to the agenda.

**AFCEA Tampa – St Pete Chapter
Executive Committee Meeting MINUTES
JUNE 2010**

APPENDIX A

AGENDA reporting schedule for the Monthly Executive Meetings:

