

**AFCEA Tampa – St Pete Chapter
Executive Committee Meeting Minutes
3 Jan 2008**

Meeting convened at 1150. Attendees were:

Col Rick Davis

Mr Billy Hogan

Ms Karla Jund

Mr Brandt Cosgrove

Ms Juli Kellogg

Mr Mike Deacy

Mr Mark McKim

Mr Jay Rose

Mr Don Crews

Mr Carl Bass

Ms Dale Hempel

Mr Michael Nicknadarvich

OLD BUSINESS

1. Status of Chapter Website Enhancements
 - SharePoint information has been posted to our web site. Account testing will soon begin
 - RSVP is slowly getting done and work on this process continues. Testing is expected in the March timeframe
 - Credit Card billing process still being worked. Will not be ready by the March golf tournament.
 - **ACTION Jay Rose:** Brief status of WEB site support for 08 and website functionality.
2. Annual Schedule
 - Draft schedule was provided and POCs were identified for each action.
 - Need to define exactly what each action item entails.
 - **ACTION Michael Nicknadarvich:** Determine the exact definitions and requirements of each action item and provide it at the next meeting for review.
3. Joint luncheon between our chapter and local Association for Intelligence Officer (AFIO) chapter
 - This luncheon will take place in Feb

- Pat continues coordination with Brandt on this action. Speakers are lined up and will most likely take place early next year.
- **ACTION Brandt Cosgrove:** Effect coordination with Admiral Brown's staff. Col Davis to assist as may be required.

4. Chapter Shirts

- Billy briefed we made \$340 in profit and provided \$300 to the children's home
- Voted and passed to increase the cost of shirt from \$30 to \$35

COMMITTEE REPORTS

1. Key Reports

- President
 - Model chapter of the year for 2007 – achievements due to the 1st VP for letter drafting.
 - **ACTION:** Bill Hogan will send this out
 - Model chapter of the year for 2008 – draft goals submit to executive committee in Jan for approval at the Feb executive committee meeting.
 - **ACTION:** Mike Deacy will coordinate this effort
- Secretary
 - Minutes of October Meeting reviewed and voted in, provided for posting on web site.
- Treasurer
 - Status of funds and 2008 budget planning required
 - Carl provided and briefed the Chapter's financial forecast and the budget. .
- Program Committee
 - December luncheon discussion/issues
 - Christmas party was a big success, left over food was provided to children's home.
 - January luncheon planning
 - Miter will provide the guest speaker
 - Cost of lunches will be increased starting with this luncheon
- Upcoming speaker listing
 - Feb – Joint luncheon see number 3 above.
 - March – Voted to cancel this lunch and focus only of our Golf tournament.
 - **ACTION:** Brandt and Carl Bass to determine if there is some way to compensate corporate sponsors for the cost of this lunch as part of their corporate table sponsorship
 - .April – Tony Buntyn of Barksdale AFB will be the speaker.

2. Standing Committees

- Publicity Committee
- Awards Committee
- Membership Committee
 - All 07 goals obtained
 - Pat won the award for most new members and will be presented the award at the Jan luncheon
 - **ACTION: Dale Hempel to get this on the agenda with Brandt**
- Scholarship and Education Committee
 - Application are in progress
 - **ACTION: Mark will work with PAO to get the grants posted on base**
- Corporate Membership committee
 - 11 corporate sponsors have paid up.
 - **ACTION: Karla continues working with Carl to secure payment from the remaining sponsors.**
- Young AFCEANs
 - Will send 3 folks to TechNet West for a cost estimate of \$2,529, budget was set at \$3k.
 - Voted and passed.
- Small Business Committee
- Chairperson at Large
- Regional VP

New Business

1. Col Davis requested that Brandt ensure the Senior Enlisted representative (SMSGT Don Scott) sit at the head table.
 - **ACTION: Brandt will coordinate this seat at the head table for SMSGT Scott**
2. Jay briefed that the Orland chapter requested a copy of our template for our web site to update theirs. Voted and passed to provide this to them.
 - **ACTION: Jay to provide the files to the Orlando chapter**